

Cabinet Members Portfolios and the services they cover

Councillor Chris Whitbread - Leader

- Chairman of the cabinet, signatory for decisions taken in absence of other portfolio holders or where they have a material (disclosable or personal interest), co-ordination of cabinet business
- Corporate change lead, corporate objectives, performance improvement, performance indicators and plans
- Representation of the council across established forums and meetings. liaison with chief executive, strategic directors, and leadership team
- Audit (including corporate fraud)
- Devolution, shared services, North Essex Council board, strategic partnerships

Councillor Nigel Bedford - Deputy Leader, Housing and HGGT

- Matters relating to those services within the housing and property service as follows: housing management, housing options, older peoples housing, home ownership, housing repairs, housing assets, housing development, social cohesion, facilities management, depot management
- Qualis repairs service – performance (in partnership with the contracts portfolio holder)
- Harlow Garden Town liaison / joint committee, local masterplans

Councillor Ken Williamson - Shaping Our District

- Local plan implementation, review and improving communication
- Planning policy and development management
- Tree preservation, landscape, built heritage, conservation
- Improving local infrastructure through large scale S106 and CIL agreements
- Climate change, sustainable transport
- Car parking on street (NEPP) and off street – in partnership with the commercial and estates, and finance and economic development portfolio holders

Councillor Holly Whitbread - Finance and Economic Development

- Accountancy, treasury management, accounts payable, revenues and benefits, and accounts receivable
- Insurance and risk
- Debt recovery, cashier services
- Economic development and business champion. Promoting business, investment and high streets
- Internal communications, external communications (including website and public consultation)
- Responsibility for the place fund in conjunction with the whole cabinet

Councillor Tim Matthews - Commercial and Estates

- Estates and valuation, North Weald Airfield (landlord and airside), commercial property, asset management (including North Weald Airfield assets)
- Qualis client side (working with the contracts portfolio holder)
- Improving the commercial offer to town and parish councils

Councillor Smruti Patel - Transformation

- Transformation and shared services opportunities (working with the leader)
- ICT and digital delivery
- Democratic and electoral services, civic and member services, legal services, data protection, freedom of information, people team, business support (including land charges)
- Customer services, compliments and complaints
- Improving customer services

Councillor Kaz Rizvi - Community, Health and Wellbeing

- Community development, grant aid, youth council, young people, EFDC health and wellbeing agenda
- Voluntary sector champion

Councillor Raymond Balcombe - Contracts Delivery

- Responsibility to give regular reports on the council's major external contracts within the contract service, review and monitor for delivery, performance, service improvement and customer satisfaction including the following contracts:
 - Waste and recycling
 - Leisure management
 - Qualis board observer
- Improving the commercial offer to town and parish councils – with the commercial and estates portfolio holder

Councillor Paul Keska - Regulatory, Technical and Community Safety Services

- Matters relating to those services within development control and planning enforcement:
 - Land drainage, contaminated land, arboriculture, Countrycare
- Matters relating to those services within environmental protection as follows:
 - Drainage
 - Highway rangers, highways liaison, tree team, fleet operations
 - Community resilience / licensing, building control, environmental health and co-ordination
 - Private sector housing, external health and safety
 - Community Safety Partnership, safeguarding and EFDC dedicated policing hub